



# Accounting Software Integration

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Adtec has experience in working with many of the industry standard accounting packages on the market and we can work with you to achieve a seamless integration between ORCA and your chosen accounting package.

The ORCA system has a record of all transactions posted to debtor accounts, these may be :-

- Cash received that needs to be sent on to the client
- Cash received that is kept by the agency
- Fees that require billing on to the client
- Commission that needs to be billed to the client

At the end of the day or automatically overnight we could extract financial data for posting into your external accounting package.

### Scenario 1

You may wish to produce all of your invoices from within the ORCA system and then create a posting file that can be imported into **Sage**.

A second file can be generated containing the journal entries necessary to update your banking records.

### Scenario 2

You may wish to extract ALL ORCA financial transactions into an SQL table, and then have a routine that imports these into your **Microsoft Navision** accounting package. Navision will then take over the job of producing the invoices and bank control functionality.

**Adtec would need to assess your requirements and research what integration protocols are available depending on the account systems you currently have in place.**

## Client specific controls

The client record within ORCA stores details relating to how funds should be remitted to clients along with the frequency in which invoices should be generated.

E.g. You may wish to invoice a client:-

- Weekly on a Wednesday
- Monthly on the 25<sup>th</sup>
- Manually

You can also specify whether funds are to be remitted to the client **Gross** or **Net** of commission and fees.

Invoices could be generated automatically overnight and stored as PDF documents in readiness for emailing to the client.

Sample Invoice.pdf - Adobe Reader

File Edit View Document Tools Window Help

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**ABC Collections Ltd**  
 Any House  
 Any Road  
 Any Street  
 Any City and County  
 ANY POSTCODE  
 Tel : 0113 250 2504 Fax : 0670 655 655

Mr Alex Kelly  
 Littlewoods  
 Central House  
 West Road  
 Leeds  
 LS10 8UH

**INVOICE**  
 VAT Reg No. 123 45647 34

Document No.	2131
Document Date	24-11-2008
A/c Number	LITTLE01

Client Ref. & Debtor Name	Amount Collected	Commission	Vat Amount
<b>LITTLE01 Littlewoods</b>			
CAM/10002/1523916 MS FREDA DAVISON	950.00	56.00	9.80
CAM/10002/1524865 MISS MANDY MCKECHNIE	1500.00	150.00	26.25
CHEQUE	2060.00	206.00	36.05
CAM/10002/1524856 MISS JOANNA WILLIAMS	350.00	35.00	6.13
CAM/10002/1517103 MRS BOOTH SHEILA	800.00	50.00	8.75
DIRECT TO CLIENT	850.00	85.00	14.88
CAM/10002/1523878 MS ANGELA FELLOWS	1800.00	180.00	31.50
POSTAL ORDER	1800.00	180.00	31.50
CAM/10002/1523850 MRS LYNNE COOPER	500.00	50.00	8.75
CARD PAYMENT	500.00	50.00	8.75
<b>Sub Total for : LITTLE01</b>	<b>5210.00</b>	<b>521.00</b>	<b>91.18</b>

**PAYMENT TERMS:**

Strictly 7 Days

Paid to Client	850.00
Paid to Us	4360.00
Commission	521.00
V A T	91.18
<b>TOTAL : GBP</b>	<b>612.18</b>

Sample PDF Invoice